

**MINUTES OF THE REGULAR MEETING OF THE
PARKS AND RECREATION COMMISSION
December 11, 2007**

COMMISSIONERS PRESENT: Lio Francisco, Julie Frazier, Ray Gamma,
Steve Lee, Jerry Marsalli, Cynthia Owens,
Chuck Seymour

STAFF PRESENT: Larry Wolfe, Director of Parks and Recreation
George Friedenbach, Parks Superintendent
Marilyn Dippell, Acting Recreation Superintendent

GUESTS: James Rowen

MATTERS FOR COUNCIL ACTION: A motion was made by Commissioner Marsalli, seconded by Commissioner Gamma, recommending that City Council direct City Manager to prepare a staff proposal for City of Santa Clara park development fees similar to other Santa Clara County cities, such as Sunnyvale and Cupertino, and to direct City Manager to present the Commission with a proposed Park Development Fee program by July 1, 2008.

- I. CALL TO ORDER – The meeting was called to order by Chair Lio Francisco.
- II. APPROVAL OF MINUTES OF November 20, 2007– Approved as written.
- III. SUMMARY OF CITY COUNCIL ACTIONS – The Commission reviewed City Council actions pertaining to Parks and Recreation.
- IV. CORRESPONDENCE/COMMUNICATION – The Commission received information that deceased former Commissioner Carole Cooper’s family plans a Bay Area Memorial Service in January, 2008.
- V. COMMISSIONER’S REPORTS – Commissioner Seymour visited several parks, attended the War Memorial Playground dedication, and the Sister Cities event.

Commissioner Owens attended the dedication, worked on the ISC Master Plan.

Commissioner Lee visited parks in various cities and attended events at the San Jose Tech Center and Christmas in the Park.

Commissioner Frazier also attended the dedication and took the Historic Home Tour.

Commissioner Gamma attended the dedication and the Sister Cities party.

Commissioner Marsalli attended the dedication, the Veterans Day ceremony, and reviewed the Veterans Memorial Coin program.

VI. OLD BUSINESS

- A. Art and Wine Festival - The Commission presented checks for the 2007 Festival to local charities.
- B. Program Report - Marilyn Dippell reported on the 2008 Winter/Spring registration and programs.
- C. Project Update – The Parks Superintendent gave a report on Parks and Recreation Department programs.
- D. Park Fees – The Commission discussed the park development fees in the cities of Sunnyvale and Milpitas. The Commission discussed the need for a park development fee to provided needed funds for open space programs and park improvements.
A motion was made by Commissioner Marsalli, seconded by Commissioner Gamma, recommending that City Council direct City Manager to prepare a staff proposal for City of Santa Clara park development fees similar to other Santa Clara County cities, such as Sunnyvale and Cupertino, and to direct City Manager to present the Commission with a proposed Park Development Fee program by July 1, 2008. Passed unanimously
Commissioner Seymour expressed resident concern that the Park Development Fee proposal not be retroactive.
- E. CPRS Conference – Commissioner Lee was directed to prepare a written report to the Commission after attending the conference per City policy.

VII. NEW BUSINESS

- A. The Commission congratulated the retiring Director on his 34 year career with the City and thanked him for his outstanding service to the community.

VIII. Public Presentations – None.

- IX. Adjourned to the next regular scheduled meeting, January 15, 2008, at 7:00 p.m., in the City Manager Staff Conference Room.

Prepared by:

Larry Wolfe
Director of Parks and Recreation

Steve Lee
Secretary